



Request for City Council Committee Action From the Departments of Convention Center and Procurement

Date: November 8th, 2013

To: Honorable Betsy Hodges, Chair Ways & Means Committee

Subject: **Approval of Official Publication No. 7850 Bids for Window Washing - MCC**

Recommendation:

Acceptance of the low bid of Columbia Building Services for a total estimated annual expenditure of \$90,000.00 to furnish and deliver all labor and materials for window washing for the Minneapolis Convention Center through December 31st, 2014, as follows and per attached pricing schedule:

Vendor agrees to extend pricing for two (2) additional years after 2014.

Terms are net-30 days

F.O.B.: Destination

Further recommend proper Officers be authorized and directed to execute a contract for this service, all in accordance with our specifications.

This has been approved by the Civil Rights Department.

Prepared by: Gary Warnberg

Director Purchasing

Approved by: Jeff Johnson

Executive Director, Convention Center

Financial Impact (Check those that apply)

☐ No financial impact - or - Action is within current department budget.

(If checked, go directly to Background/Supporting Information)

☐ Action requires an appropriation increase to the Capital Budget

☐ Action requires an appropriation increase to the Operating Budget

☐ Action provides increased revenue for appropriation increase

☐ Action requires use of contingency or reserves

☒ Other financial impact (Explain): Action is within Budget

☐ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Tabulation of two (2) bids received on Official Publication No. 7850 for Window Washing - MCC

Attachments - Tabulation Sheet

cc: R. Rasmussen
R. Crossland